

## **388-97-4160 Initial nursing home license**

### **(1)**

A complete nursing home license application must be: (a) Submitted at least sixty days prior to the proposed effective date of the license on forms designated by the department; (b) Signed by the proposed licensee or the proposed licensee's authorized representative; (c) Notarized; and (d) Reviewed by the department in accordance with this chapter.

#### **(a)**

Submitted at least sixty days prior to the proposed effective date of the license on forms designated by the department;

#### **(b)**

Signed by the proposed licensee or the proposed licensee's authorized representative;

#### **(c)**

Notarized; and

#### **(d)**

Reviewed by the department in accordance with this chapter.

### **(2)**

All information requested on the license application must be provided. At minimum, the nursing home license application will require the following information: (a) The name and address of the proposed licensee, and any partner, officer, director, managerial employee, or owner of five percent or more of the

proposed licensee; (b) The names of the administrator, director of nursing services, and, if applicable, the management company; (c) The specific location and the mailing address of the facility for which a license is sought; (d) The number of beds to be licensed; and (e) The name and address of all nursing homes that the proposed licensee or any partner, officer, director, managerial employee, or owner of five percent or more of the proposed licensee has been affiliated with in the past ten years.

**(a)**

The name and address of the proposed licensee, and any partner, officer, director, managerial employee, or owner of five percent or more of the proposed licensee;

**(b)**

The names of the administrator, director of nursing services, and, if applicable, the management company;

**(c)**

The specific location and the mailing address of the facility for which a license is sought;

**(d)**

The number of beds to be licensed; and

**(e)**

The name and address of all nursing homes that the proposed licensee or any partner, officer, director, managerial employee, or owner of five percent or more of the proposed licensee has been affiliated with in the past ten years.

**(3)**

The proposed licensee must be: (a) The individual or entity responsible for the daily operation of the nursing home; (b) Denied the license if any individual or entity named in the application is found by the department to be unqualified.

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**(b)**

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**(4)**

For initial licensure of a new nursing home, the proposed licensee must submit the annual license fee with the initial license application. The per bed license fee is established in the state's omnibus biennial appropriations act and any amendment or additions made to that act.

**(5)**

If any information submitted in the initial license application changes before the license is issued, the proposed licensee must submit a revised application containing the changed information.

**(6)**

If a license application is pending for more than six months, the proposed licensee must submit a revised application containing current information about the proposed licensee or any other individuals or entities named in the application.

**(7)**

A license may not exceed twelve months in duration and expires on a date set by the department.

**(8)**

A license must be issued only to the person who applied for the license.